



DEVELOPMENT SERVICES DEPARTMENT

Building (954-797-1111)

Engineering (954-797-1113)

Planning & Zoning (954-797-1103)

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1000

TENNIS/BASKETBALL COURT CHECKLIST

Required

- _____ Property Tax Folio Number (On Tax Notice or Receipt)
- _____ **Zoning** Condo/Homeowners Association Approval Letter (Letter must state the Association is aware of the intended improvement(s)
 - 1 Sealed Survey (Original) and 2 Copies no older than 2 years without survey affidavit
 - 2 Location/ Plot Plan (Showing all intended set backs from property line and other existing structures)
 - Provide photo metrics if court is lighted.
 - If installing a fence label height.
 - Surveys must show all easements and encumbrances
- _____ **Structural** 2 Complete sets of Engineered plans for fence in excess of 12' in height
- _____ **Engineering** Provide drainage cross sections from top of slab to property line include all dimensions and elevations show three views rear, left, and right.
- _____ Department of Planning and Environmental Protection (Stamped on each set of plans *bring in all forms they return)
- _____ Drainage District: if applicable - (Drainage/Lake Maintenance Easement)
(Required only if structure is in easement) (Stamped on slab Location Plan)
- _____ Central Broward Central Water District
- _____ South Broward Drainage District Approval
- _____ Tindall Hammock Approval
- _____ Completed Building Permit Applications
- _____ Notarized Signature on Applications
- _____ Contractors- A Copy of all application licenses (Competency & Occupational) original insurance certificates for Workman's Comp and General Liability
- _____ Disclosure Statement - if submitted as on owner / builder application.
- _____ Plan Check Fee in the amount of \$30.00 at time of permit submittal.